



# Town of Simsbury

933 HOPMEADOW STREET

SIMSBURY, CONNECTICUT 06070

## Economic Development Commission Regular Meeting Minutes

Wednesday, December 20, 2023 at 5:30pm  
Main Meeting Room, Town Hall

### **Call to Order**

The meeting was called to order at 5:32pm. Commission members Brooke Freeman, Matthew Arthur, Matthew Natcharian, Caroline Meckel and Charmaine Seavy were present. Staff members in attendance included: Lee Erdmann, Interim Town Manager and Thomas Fitzgerald, Acting Deputy Town Manager.

### **1) Minutes of April 26, 2023**

The minutes of April 26, 2023 were approved by consensus.

### **2) Housekeeping Items**

- a. Introduction of new members  
All members present and staff introduced themselves to the group.
- b. Selection of Chair for December 2023 – October 2024 (current: vacant)  
No action taken at this time, it was agreed upon to take this up at the next regularly scheduled meeting.
- c. Selection of Vice Chair for December 2023 – October 2024 (current: Tom)  
No action taken at this time, it was agreed upon to take this up at the next regularly scheduled meeting.
- d. Liaison/Committee Appointments for December 2023 – October 2024  
No action taken at this time.
- e. 2024 Regular Meeting Schedule  
After brief discussion it was agreed to accept the draft schedule as is. Ms. Seavy made a motion, Mr. Natcharian seconded, and all approved the 2024 regular meeting scheduled as presented.

### **Adjournment**

The meeting adjourned at 5:50pm.

Respectfully submitted,

Thomas Fitzgerald  
Acting Deputy Town Manager