



Town of Simsbury Board of Ethics

COMPLAINT FORM

1. **Name:** _____

 Address: _____

 Phone/E-Mail: _____
2. **Name Of Town Official:** _____

 Position Of Official: _____
3. **Action Complained Of:** _____
 (Please Use Back If More
 Room Is Needed) _____
4. **Rule Violation:** _____
 (* See Below For Possible
 Rules To Choose From) _____
5. **Witnesses & Contact Info.:** _____
 (Please Use Back If More
 Room Is Needed) _____

*** Rule 13.6 Use of Influence** (No town official, employee or consultant may use their position to seek, demand, or influence a matter to their benefit); **Rule 13.7 Gifts & Favors** (No town official, employee or consultant, nor their family members, may seek or accept gifts and/or favors, as set forth in the Board of Ethics Rules); **Rule 13.8** (No town official, employee or consultant shall grant any special consideration, treatment, or advantage to someone beyond that which is available to anyone else); **Rule 13.9 Conflict of Interest** (No town official, employee or consultant may engage in or participate in any transaction, including private employment and/or providing private services, that conflicts with their official responsibilities or would impair their independent judgment or action in the performance of their official duties); **Rule 13.10 Conflict of Interest** (Any town official, employee or consultant must disclose any conflict of interest that they may have and not participate in decision making where they have a conflict); **Rule 13.11 Incompatible Employment/Activities** (No town official, employee or consultant shall obtain employment that impairs their ability to perform their official town duties, nor shall they act in a way that appears to be improper [like appearing before their own Board/Commission]); & **Rule 13.12 Acknowledgment Form** (All town officials, employees or consultants shall file the Acknowledgment Form setting forth conflicts of interest).